# Plan Overview

*A Data Management Plan created using DMPonline*

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# HoloLearn

## 0. Administrative questions

**1. Name of data management support staff consulted during the preparation of this plan.**

The faculty data steward Santosh Ilamparuthi

**2. Date of consultation with support staff.**

Question not answered.

## I. Data description and collection or re-use of existing data

**3. Provide a general description of the type of data you will be working with, including any re-used data:**

| Type of data | File format(s) | How will data be collected (for re-used data: source and terms of use)? | Purpose of processing | Storage location | Who will have access to the data |
|---|---|---|---|---|---|
| Questionnaire results | Paper | Handed to us on paper | To elicit subjective experience of the lecture just given to the participants | Locker | Only the researchers |
| Exam results | Paper | Handed to us on paper | To test participants of their grasp of the material and content of the lectures | Locker | Only the researchers |
| Informed Consent Form | Paper | It will be written on paper | To inform and receive consent from participants | Locker | Only the researchers |

**4. How much data storage will you require during the project lifetime?**

- < 250 GB

## II. Documentation and data quality

**5. What documentation will accompany data?**

- Methodology of data collection
- README file or other documentation explaining how data is organised

## III. Storage and backup during research process

**6. Where will the data (and code, if applicable) be stored and backed-up during the project lifetime?**

- Another storage system - please explain below, including provided security measures

A physical locker provided by TU Delft, which will be locked and accessible only to the researchers.

## IV. Legal and ethical requirements, codes of conduct

**7. Does your research involve human subjects or 3rd party datasets collected from human participants?**

- Yes

**8A. Will you work with personal data?  (information about an identified or identifiable natural person)**

***If you are not sure which option to select, ask your Faculty Data Steward for advice. You can also check with the privacy website or contact the privacy team: privacy-tud@tudelft.nl***

- No

Only a consent form is used with a name and signature.

**8B. Will you work with any types of confidential or classified data or code as listed below? (tick all that apply)**

***If you are not sure which option to select, ask your Faculty Data Steward for advice.***

- No, I will not work with any confidential or classified data/code

**9. How will ownership of the data and intellectual property rights to the data be managed?**

***For projects involving commercially-sensitive research or research involving third parties, seek advice of your Faculty Contract Manager when answering this question. If this is not the case, you can use the example below.***

Data will be owned by TU Delft since it is funded by the university.

## V. Data sharing and long-term preservation

**26. What data will be publicly shared?**

Question not answered.

**28. How will you share your research data (and code)?**

Question not answered.

## VI. Data management responsibilities and resources

**33. Is TU Delft the lead institution for this project?**

- Yes, the only institution involved

**34. If you leave TU Delft (or are unavailable), who is going to be responsible for the data resulting from this project?**

Professor doctor Marcus Specht, M.M.Specht@tudelft.nl

**35. What resources (for example financial and time) will be dedicated to data management and ensuring that data will be FAIR (Findable, Accessible, Interoperable, Re-usable)?**

Data is collected and saved to a specialized and secure locker at TU Delft. The data can only be accessed by the researchers, and it is analyzed for the reports/papers.